**Concurrence Letter for the Department of Transportation**

**for**

**Regulatory Speed Zone Modification**

August 22, 2018

**To:** Chief Traffic Engineer, Oklahoma Department of Transportation

**From:** City Official, Mayor, Manager

We have reviewed the speed zone modification proposal from the Oklahoma Department of Transportation (ODOT), dated August 3, 2018. Included within this proposal were:

* Draft commission items for the speed zones and corresponding locations
* Corresponding map(s)
* Support documentation

After review and discussion internally and with ODOT, we concur with the speed zone modifications and corresponding locations for US/SH-XX (city street name if needed), within the City/Town limits, as described in this proposal.

*Note: City/Town does not have to completely describe again the details of speed zones modifications and corresponding locations within this letter or any other document. But if the City/Town feels the need, it would be best to include the original proposal as an attachment. If it is still felt the City/Town needs to document the speed zone modification and corresponding locations within this document, the City/Town should take great care to precisely repeat the original proposal. If any discrepancy appears in this document (or any other document) the process will be delayed until the next commission meeting and until the discrepancy can be resolved. It should be noted that reviews and discussions should have already taken place before we get to this letter.*

The City/Town does understand; if at a future time the City/Town feels that the speed zones, within City/Town limits, need further modification, the zones can only be altered through another approved commission action; and the City/Town of XXX will notify the ODOT to investigate, concur, and start the process.

The City/Town of XXX does understand we are in agreement with the proposed speed zone modification and corresponding locations and a request will be made to the Oklahoma Transportation Commission for approval. Once approved, ODOT will install the appropriate speed limit signs.

If you have any questions, feel free to contact me or my official.

Respectfully,

City/Town Official,

City/Town Title